



– ORGANISATION BOOKING FORM –

Christina Buxton

Understanding and Working with PTSD and Complex Trauma

Friday 21st June 2019 10.00 am to 4.00 pm
(registration from 9:30am)

At University Centre Shrewsbury, Frankwell Quay, Shrewsbury, SY3 8HQ

Organisation Name.....

Contact Name.....

Position within the organisation.....

Email

Contact tel. no.

Organisations may allocate up to 15 places for employees or volunteers per year on Forum workshops.

The following employees/volunteers wish to attend the PTSD workshop on 21 June 2019:

Name(s) of attendees:

	Name	Email Address*	Mobile*
1			
2			
3			
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	Name	Email Address*	Mobile*
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**Email and mobile numbers are used for event updates & changes only*

Please pay for the workshop (£40 per attendee) by either:

- a) making a direct payment to the Forum for Counsellors and Psychotherapists bank account: sort code **20-77-85**, account number **60798495**, reference '**trauma**'.
- b) enclose a cheque with this form, payable to **Forum for Counsellors and Psychotherapists**.

If you require a receipt for the workshop on 21st June, please tick the box

Please print & forward this booking form (and cheque if using this method of payment) to:

Neville Tomlinson
Mount Cottage, Church Road, Trench
Telford TF2 7HG

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CANCELLATION POLICY

*Should you need to cancel your staff/volunteer's booking, please contact **Neville Tomlinson**, Forum Treasurer. Cancellations with over 2 weeks' notice will be refunded in full. Refunds for bookings cancelled with less than 2 weeks' notice will be at the discretion of the Treasurer. If, however, members have booked a place but do not attend a workshop without having contacted the Treasurer, their money will not be refunded.*

Dietary requirements – please email to: forum4counsellorsmembership@gmail.com

Enquiries: forum4counsellorstreasurer@gmail.com

ADDITIONAL INFORMATION FOR DELEGATES:

See separate document (emailed): "Delegate Information for Organisations PTSD June 2019"